

**JACKSONVILLE CITY COUNCIL
REGULAR MEETING
MINUTES**

August 18, 2009

1) CALL TO ORDER / PLEDGE OF ALLEGIANCE

Council President Chris Gilman called the meeting to order at 7:01 p.m., followed by the Pledge of Allegiance.

Present: Councilors Chris Gilman (Acting Chair), Linda Meyers, Paul Becker, John Dodero, Donna Schatz and Dan Winterburn. Staff: Administrator Paul Wyntergreen, City Recorder, Sandra Miller.

Absent: Mayor Bruce Garrett

2) MINUTES / BILLS

Minutes:

Councilor Meyers made a motion to approve the minutes, as amended, for August 4, 2009. The motion was seconded by Councilor Becker. Councilor Dodero abstained. All others present voted aye. Motion approved.

Bills:

Councilor Becker made a motion to approve the Bills against the City with the exception of the invoice for Molatore, Scroggin, Peterson & Co. The motion was seconded by Councilor Schatz. All others present voted aye through a roll-call vote. Motion approved.

3) AUDIENCE / PUBLIC COMMENT

Clara Wendt, 570 "G" St. – She had questions concerning Resolution 1026 -Jackson County Transfer Roads Request, the Medford utility hike in charges, the proposed Resolution by the City of Medford to raise the Jacksonville Interceptor charges, and the next Land & Buildings Committee meetings. She further commented on the SOHS closing in September and the public relations problems regarding Public Safety.

Dick Ames, 555 Coachman Dr. – He gave an overview of a proposed "First Annual Bike Fest" event in conjunction with Jacksonville's 150th Anniversary and introduced *Joseph Davis of 7030 Griffin Creek Rd.*, a promoter who ran the June 2009 Short Track Races who stated that he would like to present a formal proposal at the next City Council meeting.

Larry Smith, 315 Laurelwood – He thanked Councilor Gilman for his efforts concerning the Art Walk and the great art that has been displayed throughout the city.

4) ACTION / DISCUSSION ITEMS

4a) MEET THE PIONEERS – FRIENDS OF THE JACKSONVILLE HISTORIC CEMETERY:

Dirk Siedlecki, 143 Sky Hawk Dr., Eagle Point – He stated that this will be the 4th Annual event and will be focusing on the 150th Anniversary celebration. He further stated that there are 70 volunteers and that tickets will go on sale on September 11, 2009.

Councilor Winterburn made a motion to approve. The motion was seconded by Councilor Becker. All others present voted aye. Motion approved.

4b) AMERICA’S WALK FOR DIABETES EVENT:

Administrator Wyntergreen gave an overview of the annual event.

Councilor Schatz made a motion to approve. The motion was seconded by Councilor Meyers. All others present voted aye. Motion approved.

4c) PHEASANT MEADOWS PARK FENCE:

Acting Chair Gilman stated that the Boy Scouts Club attended the last Parks meeting and requested to enclose the park for safety reasons at no cost to the city. He further stated that the request has been approved by the Parks Commission but, must be approved by City Council because they are the legal owners of the property and also must be approved by the HARC Commission.

Councilor Meyers made a motion to accept the proposal. The motion was seconded by Councilor Schatz. All others present voted aye. Motion approved.

4d) SOHS REQUEST TO WAIVE PARKING DISTRICT FEES:

The Southern Oregon Historical Society respectfully requests that the City Council waive the parking district fees for the SOHS/Beekman House.

Councilor Becker inquired as to whether Council is interested in keeping the Museum alive with some level of funding.

Councilor Dodero stated that it would be better to dispatch the original motion and have the topic of the museum put on as an agenda item.

Acting Chair Gilman stated that there can be discussion, but this topic will be put on the next Council agenda.

Councilor Dodero made a motion to waive Parking District fees from July 2009 to June 2010. The motion was seconded by Councilor Winterburn. All others present voted aye through a roll-call vote. Motion approved.

4e) ENGINE COMPANY #1 – DONATION OF TELESQUIRT:

Brian Stellar, 180 N. Third St. – He gave an overview of the donated fire engine. He then read from a submitted document which describes the apparatus, its capabilities and advantages that the City will realize from the receipt of this truck. Interim Fire Chief, Devon Hull concurred that this fire truck should not replace any existing apparatus, but should be added to the fire department’s current fleet.

Councilor Becker wanted to know if this truck could replace the other units.

Interim Fire Chief, Devon Hull explained that he would not choose to send this truck out the door first because most of the calls received are medical emergencies and the other vehicles are more cost effective to run daily.

Councilor Meyers wanted to know if there is enough manpower to operate all of the units, and if the truck must be temporarily stored by the Public Works shop on “C” street, what are the logistics in planning the use of the truck for emergencies when the Firemen are located at the Fire Department building on Third St.

Interim Fire Chief, Devon Hull responded that this would be an issue simply because of the fact that they have a limited amount of space by the Fire Department building.

Councilor Becker inquired whether the city has qualified mechanics to maintain this truck.

Interim Fire Chief, Devon Hull responded that Jacksonville utilizes the same mechanics that Medford utilizes.

Brian Stellar stated that this particular unit has been certified and that Pioneer Village has committed \$3500.00 a year for the maintenance and repair of this type of unit.

FACT FINDING:

- Cost of lean-to shed/garage.
- Extra cost to construct a new station to accommodate this unit.
- Reaffirmation of Pioneer Village Agreement.

Acting Chair Gilman requested to table this item until the next Council meeting.

Clara Wendt, 570 "G" St. – She had favorable comments in support of accepting the donated truck.

4f) CITY FACILITIES CONCEPTUAL DESIGN.

Administrator Wyntergreen gave an overview of the consensus to request authorization to proceed with a conceptual design for the Miller/Sampson properties.

Councilor Meyers suggested that the Community Center be located near the library for parking availability.

Councilor Schatz stated that the seniors need to have some input on this subject to explain their programming needs.

Councilor Dodero stated that he suggests consolidating for cost effectiveness.

Acting Chair Gilman stated that his concern lies in the fact that there is a time constraint to have the plans completed to qualify for stimulus money.

Bill Stanton, 265 Laurelwood Dr. – He had a question regarding the RFP's and whether the "high or low end" figures were used or did Council adopt any figures. He further recommended that the construction be done in stages for cost effectiveness.

Administrator Wyntergreen responded that in relation to Administration, Public Works and Planning, there were high and low figures and in relation to Public Safety there was refinement where they are concerned.

Councilor Becker stated that he does not believe that the Community Center needs to be included in the same location as the other offices.

Councilor Dodero stated that in utilizing a consolidated method it would include the Community Center building for Administration meetings, police and fire training classes and other similar uses.

Councilor Meyers agreed with Councilor Dodero that a conference room is needed, but if the Community Center is going to be used for more than just getting together and playing cards, it should be separate. She also suggested doing some further research regarding use of the Miller/Sampson property for Administration, Public Works, and Planning.

Jerry Ferronato, 565 Grove St – He made general comments in favor of consolidation of the buildings.

Councilor Dodero made a motion to move forward with the proposal submitted by staff. Motion failed due to lack of a second.

Acting Chair Gilman stated that all the proposals and documents regarding the conceptual design of the city facilities should be submitted at the next Council meeting.

4g) HARC GRANT PROGRAM UPDATE – DAVID BRITT (VERBAL).

David Britt, 780 Laurel Ln. – He gave some background on the Historic Preservation Fund (HPF) that started in 2003 explaining that the HARC strategy was to avoid demolition by neglect. He stated that the HPF fund created a grant program to assist property owners to maintain/renovate historic structures and also paid for the Epic Scan laser documenting of downtown, the Britt Garden renovation and the University of Oregon intern. He further stated that HARC is concerned that funds will run out

unless they have some say in how the money is spent. The pertinent Resolutions regarding the HPF will be revamped and brought back to Council on September 1, 2009.

4h) COTTAGE ST. PARK DISCUSSION.

Rick Shields, Parks Coordinator submitted a memo explaining the cost of installation of new playground equipment and the source of funding.

Councilor Meyers made a motion to accept the proposal. The motion was seconded by Councilor Schatz. All others present voted aye. Motion approved.

Clara Wendt, 570 "G" St. – She stated that the structures are only seven years old and questioned the spending of money for new equipment as opposed to maintaining the existing equipment.

Acting Chair Gilman responded by stating that it concerns legal compliance and safety issues.

4i) FOREST PARK – WOODLANDS ASSOC. & NW YOUTH CORP.

Larry Smith, 315 Laurelwood Dr. - He gave an overview of the request and proposed projects regarding the memo submitted by Jeff Alvis, Public Works Director.

Councilor Dodero made a motion to approve numbers one (release of funds for Forest Park projects) and two (Staff to oversee projects and personnel performing work in the Forest Park) of the Public Works Director's request and match funds to \$1000.00. The motion was seconded by Councilor Schatz. All others present voted aye through a roll call vote. Motion approved.

4j) COUNCILOR MEYERS MOTION TO PLACE A PERSONNEL ITEM ON THE AGENDA.

Councilor Meyers made a motion to place a matter of Personnel discipline on the agenda for tonight's meeting. The motion was seconded by Councilor Becker. All others present voted aye through a roll call vote. Motion approved.

4k) PERSONNEL ACTION:

Councilor Meyers made a motion to terminate Scott Clay from his position of employment with the City of Jacksonville, due to conduct unbecoming of an employee, to be effective immediately. The motion was seconded by Councilor Schatz. All others present voted aye through a roll call vote. Motion approved.

Councilor Meyers made a motion to request the issue of maintaining the position of Historic Preservation Officer for the City of Jacksonville be placed on the agenda for the September 1, 2009 City Council meeting. The motion was seconded by Councilor Winterburn. All others present voted aye. Motion approved.

5) ORDINANCES / RESOLUTIONS:

5a) ORD 598 – AN ORDINANCE TO REPEAL AND REPLACE THE ECONOMIC ELEMENT (CHAPTER SIX) OF THE JACKSONVILLE COMPREHENSIVE PLAN.

Upon Council consensus regarding the September meeting schedule this item was tabled to the next City Council meeting on September 1, 2009.

6) COUNCIL DISCUSSION

6a) MAYOR AND COUNCIL COMMITTEE REPORTS:

Administrator Wyntergreen reminded Council that a Study Session meeting regarding the Forest Park and Water Shed will be held on 8/24/09 at OCH at 6 p.m. and staff will keep you informed if there will be an opportunity for a field trip at 4 p.m. for those who would like to visit the site ahead of time. He also mentioned the item regarding the State Dam Engineer, Dam Safety Coordinator, and requested Council reviews the information prior to the Study Session on the 24th. He also mentioned the PERS update meeting on 8/27/09, which will be held at RCC's Medford campus from 2-4 p.m.

Councilor Dodero had nothing to report.

Councilor Becker stated that the "Film Festival" with the help of Terry Erdmann, (Movie Committee member), will begin on September 11, 2009 at 7:30 p.m. at the Old City Hall.

Councilor Meyers stated that the Planning Commission will be discussing the Nunan Estate at the next meeting.

Councilor Winterburn had nothing to report.

Councilor Schatz stated that the Community Center Board met and worked on the square footage plans and is ready to turn that information in to Administrator Wyntergreen.

Councilor Gilman stated that next Public Safety meeting will be held on September 15, 2009 at the Fire Hall.

City Recorder Miller stated that she will check with the auditors and see if it is possible to schedule the audit presentation meeting on October 20th, 2009.

Devin Hull stated that the City of Jacksonville has moved into extreme fire conditions and that the Fire Department is contributing to "Fill the Boot" on Sunday, the 23rd at 9:30 and will also be participating in the "Walk for Life, Stair Climb" to contribute to 9/11 at the Manor.

8) ADJOURN.

Mayor Garrett adjourned the City Council meeting at 9:40 p.m.

Councilor Chris Gilman, Acting Chair

Sandra Miller, City Recorder

Date approved: _____

Transcribed by A. White